



Corporate Services and Partnerships Policy Overview Committee

Date:

THURSDAY, 5 JANUARY

2017

Time:

7.30 PM

Venue:

COMMITTEE ROOM 4 -CIVIC CENTRE, HIGH STREET, UXBRIDGE UB8

1UW

Meeting Details:

Members of the Public and Press are welcome to attend

this meeting

Councillors on the Committee

Scott Seaman-Digby, Chairman of the Corporate Services & Partnerships Policy

Overview Committee (Chairman)

Richard Mills, Sports Champion (Vice-Chairman)

Tony Burles

Wayne Bridges, Chairman of the Social Services, Housing & Public Health Policy

Overview Committee

Duncan Flynn

Narinder Garg

Raymond Graham

Henry Higgins, Chairman of Executive

Scrutiny Committee Robin Sansarpuri

Published: Friday, 23 December 2016

Contact: Luke Taylor Tel: 01895 250693

Email: ltaylor3@hillingdon.gov.uk

This Agenda is available online at:

http://modgov.hillingdon.gov.uk/ieListMeetings.aspx?Cld=243&Year=0

Putting our residents first

Lloyd White
Head of Democratic Services
London Borough of Hillingdon,
3E/05, Civic Centre, High Street, Uxbridge, UB8 1UW
www.hillingdon.gov.uk

Useful information for residents and visitors

Travel and parking

Bus routes 427, U1, U3, U4 and U7 all stop at the Civic Centre. Uxbridge underground station, with the Piccadilly and Metropolitan lines, is a short walk away. Limited parking is available at the Civic Centre. For details on availability and how to book a parking space, please contact Democratic Services. Please enter from the Council's main reception where you will be directed to the Committee Room.

Accessibility

For accessibility options regarding this agenda please contact Democratic Services. For those hard of hearing an Induction Loop System is available for use in the various meeting rooms.

Pavilions to tube and bus Shopping Centre Uxbridge Cricketfeld Road Mezzanine car park Mezzanine car park

Attending, reporting and filming of meetings

For the public part of this meeting, residents and the media are welcomed to attend, and if they wish, report on it, broadcast, record or film proceedings as long as it does not disrupt proceedings. It is recommended to give advance notice to ensure any particular requirements can be met. The Council will provide a seating area for residents/public, an area for the media and high speed WiFi access to all attending. The officer shown on the front of this agenda should be contacted for further information and will be available at the meeting to assist if required. Kindly ensure all mobile or similar devices on silent mode.

Please note that the Council may also record or film this meeting and publish this online.

Emergency procedures

If there is a FIRE, you will hear a continuous alarm. Please follow the signs to the nearest FIRE EXIT and assemble on the Civic Centre forecourt. Lifts must not be used unless instructed by a Fire Marshal or Security Officer.

In the event of a SECURITY INCIDENT, follow instructions issued via the tannoy, a Fire Marshal or a Security Officer. Those unable to evacuate using the stairs, should make their way to the signed refuge locations.

About this Committee

This Policy Overview Committee (POC) will undertake reviews in the areas covered by the Administration and Finance Directorates and can establish a working party (with another POC if desired) to undertake reviews if, for example, a topic is cross-cutting.

This Policy Overview Committee will consider and comment on budget and service plan proposals for the Administration and Finance Directorates.

The Cabinet Forward Plan is a standing item on the Committee's agenda.

The Committee will not consider call-ins of Executive decisions or investigate individual complaints about the Council's services.

To perform the policy overview role outlined above in relation to the following matters:

- 1. Democratic Services
- 2. Localism
- 3. Central Services, incl. Human Resources, ICT, Communications & Legal Services
- 4. Capital programme, property, construction & facilities management
- 5. Financial Planning & Financial Services
- 6. Enforcement and anti-fraud activities
- 7. Procurement
- 8. Performance Improvement
- 9. Economic development & town centres and regeneration
- 10. Local commerce, employment, skills and job creation
- 11. Local Strategic Partnership and Sustainable Community Strategy;
- 12. Community engagement, partnerships and the voluntary sector
- 13. Equalities and Community Cohesion
- 14. Community Safety
- 15. Public Safety & Civil Protection
- 16. Energy use and carbon reduction
- 17. Health & Safety
- 18. Any functions not included within the remit of the other Policy Overview Committees
- 19. Cross-cutting reviews that cover the remit of other Committees

Agenda

CHAIRMAN'S ANNOUNCEMENTS

1	Apologies for absence	
2	Declarations of Interest	
3	Minutes of the meeting held on 29 November 2016	1 - 6
4	Exclusion of Press and Public	
5	HR Recruitment Process	7 - 12
6	2017/18 Budget Proposals Report for Services within the remit of Corporate Services and Partnerships Policy Overview Committee	13 - 28
7	Forward Plan	29 - 32
8	Work Programme 2016/2017	33 - 36